Purchase Order Submission Instructions

The UCLA Nanoelectronics Research Facility requires that a physical or electronic copy of the actual purchase order document, with applicable terms and conditions, is received prior to the order being processed.

Please make purchase orders out to:

UCLA Nanoelectronics Research Facility
Attn: Jamie Kahng
420 Westwood Plaza
Rm 56-125B, Engineering IV Bldg.
Los Angeles, CA 90095

Include the following information:

- Purchase order number
- Contact person and full contact information
- Bill-to address
- Ship-to address

Please send purchase order to:

You-Sheng Lin (Lab Manager)                      Jamie Kahng (Administrator)
yousheng@seas.ucla.edu                          jamie@seas.ucla.edu
Tel: (310) 206-8923                               Tel: (310) 206-9908
Fax: (310) 206-0148                               Fax: (310) 206-8495

Make check payable to:

UC Regents (Please reference Invoice number in memo)

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Thank you for your interest in using UCLA’s Nanoelectronics Research Facility.